

Highland Central School District

**AGENDA**

Board of Education Business Meeting

**Tuesday, August 27, 2013**

7:00 pm Regular Meeting held in the Ulster BOCES Conference Center  
at Highland High School



Board meeting will not be available via livestream.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENTS:**

Any topic related to the agenda may be addressed except for personnel or specific student issues.

*Protocol for Public Comment*

*The school board encourages public participation at its meetings. To allow for efficiency in conducting meetings and to give each speaker a fair opportunity to present his/her views the following shall apply to the public speaking portion of the agenda.*

- *Each speaker shall state their name;*
- *Any questions/concerns be submitted in writing with speaker's contact information (name/address/phone number);*
- *Each speaker shall be limited to a time agreed upon by the Board;*
- *The Board will not permit discussion involving individual personnel or students;*
- *Direct all remarks to chair. Community members may not poll individual Board members nor debate other community members in attendance.*

*Members of the community are encouraged to also present their comments in writing. Undue interruption or other interference with the orderly conduct of the Board of Education business will not be allowed. Defamatory or abusive remarks are always out of order.*

**SPECIAL PRESENTATION:**

Dean Matus from Lionshead Energy will make a presentation on the Town of Lloyd Solar Project.

**ACCEPTANCE OF REPORTS:**

BE IT RESOLVED that the Board of Education acknowledges reviewing the following reports:



- a) Board of Education Meeting Minutes – August 6, 2013

**CURRICULUM AND INSTRUCTION:**

- a) **Principal's Report**

Each building principal will report on updates in their respective building.

- b) **Director of Student Services Report:**

Director of Student Services will report on operations of the Student Services Department.

- c) **Approval of Committee on Special Education Minutes**

There are no meetings to report for this period for CSE.

- d) **Approval of Committee on Preschool Special Education**

BE IT RESOLVED that the Board of Education hereby accepts the recommendations of the Committee on Preschool Special Education according to the minutes of the CPSE meetings of July 24<sup>th</sup>, 25<sup>th</sup>, and August 13<sup>th</sup>, 2013, and authorizes the arrangements for such students' special education programs and services.

**PERSONNEL:**

- a) **Teaching Appointment**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointments for the following individuals with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Lindsay Piasecki

Position: Spanish Teacher  
Salary: BA Step 1 + 33 credits \$46,246.75  
Effective Date: September 3, 2013  
Probationary Period: September 1, 2013 – September 1, 2016  
Tenure Area: Foreign Language  
Purpose: To replace resignation of Silvia Daole

Kathleen Reid

Position: Physical Education Teacher  
Salary: BA Step 1 \$43,945.00  
Effective Date: September 3, 2013  
Probationary Period: September 1, 2013 – September 1, 2016  
Tenure Area: Physical Education  
Purpose: Replacing retirement of Theresa Eckert

John Buonamano

Position: Physical Education  
Salary: MA Step 1 + 15 credits \$48,221.32



Effective Date: September 3, 2013  
Probationary Period: September 1, 2013 – September 1, 2016  
Tenure Area: Physical Education  
Purpose: To replace retirement of Brian Berg

b) **Appointments – Teacher Assistants**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointments for the following individuals with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Kathleen Kurry

Position: Teacher Assistant  
Salary: Grade 7A, Step 2 (+10% diff) \$19,168.60  
Effective Date: September 3, 2013  
Probationary Period: September 1, 2013 – September 1, 2016  
Tenure Area: Teaching Assistant  
Purpose: Replacing retirement of Mary Darcy

Heather Ludwigson

Position: Teacher Assistant  
Salary: Grade 7A, Step 1 (+10% diff) \$18,475.60  
Effective Date: September 3, 2013  
Probationary Period: September 1, 2013 – September 1, 2016  
Tenure Area: Teaching Assistant  
Purpose: To replace retirement of Karen Fiorio

c) **Provisional Appointments – Security Guards**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointments for the following individuals with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Wade Sargent

Position: Senior Security Guard  
Salary: HELPA \$27,000.00  
Effective Date: September 3, 2013  
Probationary Period: Provisional  
Purpose: Creation of new position

Willard Sutton

Position: Senior Security Guard  
Salary: HELPA \$20,500.00  
Effective Date: September 3, 2013  
Probationary Period: Provisional  
Purpose: Creation of new position



Raymond Wilk  
Position: Senior Security Guard  
Salary: HELPA \$20,500.00  
Effective Date: September 3, 2013  
Probationary Period: Provisional  
Purpose: Creation of new position

d) **Appointment – Leave Replacement**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment for the following individual with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Mary Angelillo  
Position: Teaching Assistant  
Salary: Grade 7A, Step 1 (+10% diff) \$18,475.60  
Effective Date: September 3, 2013 – June 30, 2014  
Purpose: Replacing leave replacement for Eric Peterson

e) **Salary – Business Administrator**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves 2013-2014 salary amount of \$120,870.00 and the maximum performance payment per her contract.

f) **Extra-Curricular Activity**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the following extra-curricular activity appointment:

Jill Berger / Elementary Yearbook Advisor

g) **Resignation – Guidance Counselor**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts, with regrets, the resignation from the following individual:

Andrea Tresaloni  
Position: 8<sup>th</sup>-9<sup>th</sup> Grade School Counselor  
Effective Date: August 15, 2013

h) **Resignation - Coaching Position**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, accepts the resignation from the following individual:

Matthew Relyea  
Sport/Level: Modified Football / Assistant Coach  
Purpose: To accept position as Head Coach for Modified Football





i) **Coaching Appointments - Fall Season**

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the coaching appointments for the following individuals with an Emergency Conditional Appointment consistent with SAVE legislation requirements:

Matthew Relyea

Sport/Level: Modified Football  
Position: Head Coach

Ben Smith

Sport/Level: Modified Football  
Position: Assistant Coach

John Manganiello

Sport/Level: Modified Football  
Position: Volunteer Assistant Coach

Heather Bragg

Sport/Level: JV / Girls Soccer  
Position: Head Coach

j) **Appointment – Assessment and Data Coordinator**

WHEREAS, the District desires to assign Debra Kelley, a tenured Elementary tenure area teacher, to the position of Assessment and Data Coordinator, which constitutes an Instructional Support Services position within the meaning of Part 30 of the Regents Rules; and

WHEREAS, the Superintendent of Schools deems Debra Kelley to be competent and qualified to perform the duties of Assessment and Data Coordinator based upon her K-6 teaching certification and more than three (3) years teaching experience in the Elementary tenure area; and

WHEREAS, in accordance with Part 30 of the Regents Rules and Section 3013 of the New York State Education Law, Debra Kelley shall continue to accrue seniority in the Elementary tenure area while performing Instructional Support Services;

NOW, THEREFORE, BE IT RESOLVED that Debra Kelley is assigned to the Instructional Support Services position of Assessment and Data Coordinator effective September 1, 2013, for the remainder of the 2013-2014 school year, after which she shall return to a classroom teaching position within the Elementary tenure area.

BE IT RESOLVED that the Board of Education, upon the recommendation of the Superintendent of Schools, approves the appointment of the following individual:

Debra Kelley

Position: Assessment and Data Coordinator



August 27, 2013

Effective Date: September 1, 2013 – June 30, 2014  
Salary: Regular Salary plus \$2,500.00  
Purpose: Instructional Support Services position

**BUSINESS AND OPERATIONS:**

a) **Budget Transfer**

BE IT RESOLVED that the Board of Education upon the recommendation of the Superintendent of Schools approves the budget transfer for the 2012-2013 school year as follows:

- |                               |              |
|-------------------------------|--------------|
| • Budget Transfer Number 9160 | \$439,741.78 |
| • Budget Transfer Number 9076 | \$ 11,418.00 |
| • Budget Transfer Number 1002 | \$ 37,965.00 |

**SUPERINTENDENT COMMENTS:**

**BOARD OF EDUCATION:**

**New Business:**

- a) **Athletic Code of Conduct** - Discussion  
a) **Correspondence** – Any correspondence received by the Board may be discussed.  
  
b) **Future BOE Agenda Items**

**Old Business:**

- a) **Electronic Use Policy** - Discussion

**PUBLIC COMMENTS:** Any topic related to the agenda may be addressed except for personnel or specific student issues.

**EXECUTIVE SESSION: Anticipated upon Board approval**

RESOLVED, that the Board of Education of the Highland Central School District conduct an Executive Session to discuss the following topics:

1. \_\_\_\_\_ Matters which will imperil the public safety if disclosed;
2. \_\_\_\_\_ Any matter which may disclose the identity of law enforcement agent or informer;
3. \_\_\_\_\_ Information relating to current or future investigations or prosecution of criminal offices, which would imperil effective law enforcement if disclosed;
4. \_\_\_\_\_ Discussions regarding proposed, pending, or current litigation;
5.   x   Collective Negotiations pursuant to Article 14 (Taylor Law) of the Civil Service Law;
6.   x   The Medical, financial or credit, employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
7. \_\_\_\_\_ The preparation, grading or administration of examinations;
8. \_\_\_\_\_ A proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof.



August 27, 2013

**ADJOURNMENT**



# Highland Central School District

Office of Student Services, 320 Pancake Hollow Road, Highland, NY 12528

Barbara E. Chapman  
Director of Student Services

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## Director's Report August 27, 2013

The following is a list of the activities that our office is involved in for the summer:

- ◆ Testing and having CSE/CPSE meetings on new referrals. As we continue to improve our pre-referral and IST process, we have significantly reduced the end of year flurry of special education referrals and, thereby, reduced summer CSE expenses.
- ◆ Finalizing end of year data for upload to the State Education Department for our PD and VR reports
- ◆ Working with each building to make sure all the IEP requirements of our students will be in place for September, including staffing, materials, assistive technology, and training
- ◆ Attending grant related trainings – Title grants, IDEA, Part 154
- ◆ Finalizing 2012-13 grants
- ◆ Writing and submitting 2013-14 grants
- ◆ Analyzing last year's data on classification, declassification, referrals by building, new entrants, etc.
- ◆ Filing cleanup, i.e., removing inactive files to storage and reallocating storage space
- ◆ Preparing for a smooth opening of the 2013-14 school year

**Movement** – We have had 8 school-aged special education students transfer into district and 12 school-aged special education students transfer out of district. We will currently realize a savings in out-of-district costs, but as you all know, this is a totally fluid situation that can change at any moment.

**Shared Services with Marlboro** – I am very excited by the opportunity to share services with Marlboro. I see this as an exciting chance to develop a model that school district across the state could use to share similar services and to realize cost savings. In the future, I believe that shared administrators for special education, curriculum, and perhaps other areas could become BOCES COSERs and school districts could purchase the level of service that they need as well as receive aid. In next month's report, I will provide you with specifics of the process of getting up to speed in Marlboro while continuing to maintain the excellent level of service that we need for our students, families, and staff in Highland. If there are specific areas that you would like me to address, please let me know.

**Recent changes to the Regulations of the Commissioner of Education related to the Skills and Achievement Commencement Credential and the New York State (NYS) Career Development and Occupational Studies (CDOS) Commencement Credential:** Beginning with the 2013-14 school year and thereafter, students with disabilities will be able to earn either a Skills and Achievement Commencement Credential (for a student with a severe disability who has taken the NYS Alternate Assessment) or a NYS CDOS Commencement Credential. If either of these credentials is the student's only exiting credential and he/she is less than 21 years of age, the parent must be provided Prior Written Notice indicating that the student continues to be eligible for FAPE until the end of the school year in which he/she turns age 21. Effective July 1, 2013, an individualized education program (IEP) diploma may no longer be awarded to students with disabilities.

### Attachments:

- President Obama's Proclamation – Anniversary of the Americans with Disabilities Act, 2013
- Article – "Why Are Schools Across New York State So Frustrated?"

**Vision Statement:** The Highland Central School District, in collaboration with its community and partners, is a student-centered learning community focused on the development of independent, lifelong learners while providing a quality education and promoting positive and healthy student growth.





# Proclamation -- Anniversary of the Americans with Disabilities Act, 2013

ANNIVERSARY OF THE AMERICANS WITH DISABILITIES ACT, 2013

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BY THE PRESIDENT OF THE UNITED STATES OF AMERICA

## A PROCLAMATION

More than two centuries ago, our forebears began an unending journey to form a more perfect Union. Twenty-three years ago, we took a historic step down that path with the Americans with Disabilities Act (ADA) -- a landmark law that seeks to extend the promise of equal opportunity enshrined in our founding documents.

It promises equal access, from the classroom to the workplace to the transportation required to get there. It promises fairness, and the chance to live a full and independent life. It affords Americans with disabilities the protections they need to claim a future worthy of their talents.

Today, we celebrate the ADA's lasting legacy as a pillar of civil rights. We also recognize that while the law continues to move America forward, our march to equality is not yet complete. Even now, barriers still keep too many people with disabilities from fully participating in our society and our workforce. Our country suffers when our citizens are denied the chance to strengthen our economy, support their families, and fully participate in our American life.

That is why my Administration is dedicated to leveling the playing field for Americans with disabilities. We are committed to making the Federal Government a model employer by recruiting, hiring, and retaining more workers with disabilities than at any time in our Nation's history. In addition, we are working to connect people with disabilities to jobs in every part of our economy.

To get those jobs, students with disabilities need an education system that works for them. We must ensure lessons are inclusive, assessments are fair, and technology is accessible. We must rededicate ourselves to building supportive classrooms and putting an end to bullying that all too often targets young people with disabilities.

My Administration is bringing the same commitment to our health care system. The Affordable Care Act already made it illegal for insurers to deny coverage to children with disabilities because of pre-existing conditions, medical history, or genetic information. On January 1, 2014, the same will be true for all Americans. Alongside those protections, we have strengthened Medicare and Medicaid and ramped up programs to encourage community living and supportive services.

Together, we have come a long way toward ensuring equal opportunity for all. On this anniversary, let us recommit to going the rest of the distance. Let us enforce the ADA, promote disability rights at home and abroad, and make America a place that values the contributions of all our citizens -- regardless of disability.

NOW, THEREFORE, I, BARACK OBAMA, President of the United States of America, by virtue of the authority vested in me by the Constitution and the laws of the United States, do hereby proclaim July 26, 2013, the Anniversary of the Americans with Disabilities Act. I encourage Americans across our Nation to celebrate the 23rd anniversary of this civil rights law and the many contributions of individuals with disabilities.

IN WITNESS WHEREOF, I have hereunto set my hand this twenty-fifth day of July, in the year of our Lord two thousand thirteen, and of the Independence of the United States of America the two hundred and thirty-eighth.

BARACK OBAMA



# Education Week

## Why Are Schools Across New York State So Frustrated?

By **Peter DeWitt** on August 20, 2013 5:34 AM

According to the **Albany Times Union** (Waldman) *"The state now considers less than a third of New York's students in third through eighth grade proficient in math and English, according to standardized test results released Wednesday."* Waldman went on to write that whole grade levels in some schools did not meet proficiency.

Fortunately, after years of top-down abuse by the state education department, parents, teachers and students are angry. Jamie Cruikshank, the Superintendent of Norwood-Norfolk Central School District in upstate, NY wrote,

*"As the date for the release of the scores approached, we received many **"talking points"** to inform our boards, communities, and teachers about the outcomes with explanations of new baselines and how these exams should not be viewed as a reflection on the efforts of students and teachers this year. Their message, while well-intentioned considering their perspective, seems self-serving and insulting."*

In his News and Notes sent out on August 19th, Commissioner John King wrote,

*"In conjunction with the score release, we have emphasized that the new proficiency rates must not be used to criticize our schools, principals, and teachers. We have explained that the results do not mean schools taught less than last year or that students learned less than last year. We have tried to focus the public discourse on the commitment to college and career readiness for all students that has led 45 states and the District of Columbia, K-12 educators, higher education, and the business community to embrace the Common Core."*

*I am grateful for the hard work of New York educators over the past three years to make the shifts in instruction required by the Common Core. I appreciate the commitment, professionalism, and determination to prepare all students for college and career success displayed by educators across the State as these first Common Core assessment results have been released."*

However, **Paul Finch disagrees** with King's notion of college and career ready. The Superintendent of the Red Hook Central School District wrote to parents saying, *"Our third through eighth graders were administered New*

York State assessments in English and Math this past spring. These assessments were designed to measure students' progress toward meeting a new set of standards called the Common Core. These standards purport to measure the skills needed to be successful in the 21st century. I use the word "purport" because there is no substantive, research-based evidence to support this claim."

This concern with the effectiveness of the NY State Education Department is not new for us. We have seen many changes over the past few years. Subtle changes to the way the tests were delivered and the scores were released. Over the past three years the state education department seems to have made changes that almost play with the psyche of schools.

In 2010, the New York State Education Department changed the cut scores on the 3rd - 8th grade ELA and math state assessments. By doing so, they made it harder for students to receive a 3 or a 4 on the state assessments. The following shows the change in cut scores from 2010.

ELA Cut Scores				
Grade	Level 1	Level 2	Level 3	Level 4
3	475-642	643-661	662-693	694-780
4	430-636	637-667	668-719	720-775
5	495-646	647-665	666-699	700-795
6	480-643	644-661	662-693	694-785
7	470-641	642-663	664-697	698-790
8	430-626	627-657	658-698	699-790

Math Cut Scores				
Grade	Level 1	Level 2	Level 3	Level 4
3	470-660	661-683	684-706	707-770
4	485-635	636-675	676-706	707-800
5	495-639	640-673	674-701	702-780
6	500-639	640-673	674-698	699-780
7	500-638	639-669	670-693	694-800
8	480-638	639-672	673-701	702-775

There were a variety of reasons why this happened. The State Education

Department said it was to introduce increased rigor into the state assessment process. Another view was that the tests were seen as too easy in previous years. When schools around New York State received the new cut scores in the summer they were left scrambling to come up with a solution to the problem of having so many students receive a 2.

In New York State, any student who receives a 1 or a 2 is required to receive Academic Intervention Services (AIS). AIS is typically a service given outside the classroom in a smaller setting, although many schools do offer it as a push-in service as well. When schools cried foul about the increase in AIS students because they lacked the staff to provide such an increase in service, the state education department countered by saying that only low 2's and all 1's would need to receive AIS.

In addition, they changed the language of a level 2 from "Doesn't Meet Standard" to the following.

- Level 1: Below Standard
- Level 2: Meets Basic Standard
- Level 3: Meets Proficiency Standard
- Level 4: Exceeds Proficiency Standard

Unfortunately, it was up to the schools to convey this message to parents because there was not a formal message that went out to parents from the NY State Education Department. Will this once again happen to schools? Many do not have the budgets to hire new teachers and lack the infrastructure to increase the amount of AIS offered to students.

Additionally, starting in 2011, after the language and cut scores changed, the state stopped providing schools with the courtesy of seeing an item analysis of the tests. Teachers had no idea where their students did well and where they needed improvement, which also meant that teachers had no idea how their instruction should change.

Parents and teachers were...and still are...left wondering what the state assessments are used for in our current system besides a tool for teacher and administrator evaluation.

### **Teacher and Administrator Evaluation**

This past year, all schools across the state had to develop Annual Professional Performance Review (APPR) Plans that specifically tied teacher and principal evaluation to the state assessments...the same state assessments that NY State no longer shares with teachers and principals.

As much as Commissioner John King, Deputy Commissioner Ken Slentz and US Secretary Arne Duncan said that educators and parents should not worry about the lower scores in 2013, the fact that almost 70% of students did not meet proficiency is alarming. I understand that we were assured that this does not mean that students

did not learn as much as in previous years, but educators take their jobs seriously and are feeling very beaten and battered with the release of these scores.

There is no research that says the Common Core State Standards and state assessments with increased difficulty will help students become better prepared for college or careers. To those who argue that NAEP results show that NY State is leading the way in increased rigor, in her recent **Answer Sheet blog**, Carol Burris answered by writing,

*"New York's new cut scores are an attempt to benchmark state scores to the proficiency rates attached to the National Assessment of Educational Progress, or, NAEP. Yet the connections between NAEP scores and college performance are so spurious that researchers have yet to claim that **NAEP scores have any predictive value at all when it comes to college and career readiness.** In addition, the NAEP proficient level is very high, not at grade level at all. In fact, most analysts consider the NAEP Basic level to be at grade level. You can read about the problems with using **NAEP as a benchmark here.**"*

In her **blog**, Diane Ravitch also commented on the NAEP assessments. Diane wrote,

*"More important, the NAEP achievement levels were never intended to be measures of grade level, and New York officials are wrong to interpret them as such, especially when they mistakenly use "proficient" as the passing mark.*

*Any state that uses NAEP "proficient" as its definition of "grade level" is making a huge mistake; it will set the bar unreasonably high and will mislabel many students and misjudge the quality of many schools."*

### **In the End**

For the past three years educators, parents and students around the state have seen monumental changes in their public education system. Schools have not been given the opportunity to "stand on both feet" where these changes are concerned because as soon as they try to adapt, more mandates and accountability are thrown at them.

**HIGHLAND ELEMENTARY SCHOOL**  
**Principal's Report**  
**Summer 2013 – August 21, 2013**

**ENROLLMENT**

K: 133	1 <sup>st</sup> : 154	
2 <sup>nd</sup> : 147	3 <sup>rd</sup> : 115	
4 <sup>th</sup> : 137	5 <sup>th</sup> : 128	Total: 814 (as of 8/21/2013)

**UPCOMING EVENTS**

**Kindergarten Orientation**

An orientation program is planned to occur on September 4<sup>th</sup> in two sessions. Students whose last names begin with the letters A-L will attend from 9:00 am – 11:00 am. Students whose last names begin with the letters M-Z will attend from 12:00 pm – 2:00 pm. During the orientation, students will have a snack in our school cafeteria and learn how to go through a lunch line, take a ride on a school bus and work for a short time in the classroom with their teacher. Parents will meet in the cafeteria during the program to meet with administration and other staff regarding our elementary program.

**Back to School - Curriculum Nights**

Monday, September 9, 2013 – Grades K & 5 – 6:30 pm  
Tuesday, September 10, 2013 – Grades 1 & 3 – 6:30 pm  
Wednesday, September 11, 2013 – Grades 2 & 4 – 6:30 pm

**Summer Update**

**Class Placement Letters**

Students have been placed in classes for the 2013-2014 school year and letters were sent out to parents on August 5<sup>th</sup>.

**Faculty/Staff Handbooks**

We are completing the revisions to our faculty and staff handbooks for distribution on Opening Day on September 3<sup>rd</sup>.

**Summer Learning Academy**

Our summer program ran Mondays-Thursdays during the month of July. Fifty-two students received supports in ELA, Math and ESL programs so that regression of skills did not occur.

### **Textbook/Workbook Orders**

As was our practice last year, we have made a concerted effort to scale back the number of workbooks (consumables) ordered this year. Textbook replacements are currently only needed for damaged/lost books. All orders have been processed and received.

### **504s**

Most of our 504s for the upcoming school year have been finalized and beginning of year meetings are being scheduled so teachers and parents can discuss the individual needs of the students with 504 accommodation plans.

### **Supplies**

Supplies are arriving daily and are being checked in and delivered to classrooms so that purchase orders can be finalized and paid for the 2013-2014 school year.

### **Technology**

All classroom spaces are now equipped with interactive white board technology (ie. Eno Boards, SmartBoards, or Promethean Boards).

### **Calendar**

Our calendar dates have been entered onto our school website. Parents have been informed of this in a recent mailing and are being encouraged to check the calendar regularly for updates to our schedule.

### **Parent/Student Handbooks**

Handbooks have been revised to include the new DASA requirements. Copies have been made and will be distributed within the first few days of school to families.

### **DATA Bootcamp**

A team from the elementary school spent three days looking critically at the past performance of our students on the Grade 3-5 Mathematics Assessments. This data will be compared to the new Common Core data once it is released. There are preliminary plans to run the ELA data through the same process in the coming weeks. The gaps identified through this process will be shared with faculty and staff at upcoming curriculum meetings to make informed decisions about curricular needs/changes.

### **Common Core Workshop**

A team of five (Joel Freer, Rosann LaManna, Patrick Boyd, Jessica Cozzolino, & MaryBeth Saso) attended a two day training at the beginning of the summer to discuss next steps with regard to the implementation of the new Common Core Learning Standards. This information will be used as a foundation by grade level teams in the coming weeks to guide the discussions related to the Common Core.



### **PBIS Summer Work**

Members from the elementary school met on August 20<sup>th</sup> & 21<sup>st</sup> to plan for the upcoming school year. The focus was on reinforcing the PBIS expectations for the school year. Lesson plans were created to be used in all classes to review the elementary school behavior matrix with students.

### **Custodial Work**

The building looks terrific. Mr. Uecker and his crew have done a fantastic job in preparing the classrooms and hallways this summer. The school looks inviting and is just about ready to have students return.

**Summer (Mobility) Enrollment:** Three years ago, it was requested that we report where students were going when they left our district and where students were transferring from when entering....this is the most current accounting for that request. Please note that there are others that have mentioned that they are moving to the area or that are leaving but we have not gotten final confirmation of such moves at this date.

#### **Students Exited: 22**

12 students moved to Out of State

2-PA, 2-FL, 2-CA, 1-NH, 1-WA, 1-NC, 2-AR, 1-Spain

10 students moved to other schools in NYS

1-Homeschool, 1-Newburgh, 1-Marlboro, 1-Bronx, 1-Arlington, 2-Hyde Park,  
1-Clifton Park, 1-Pine Bush, 1-New Paltz

#### **Students Entered: 18**

7 New Kindergarteners enrolled since July 1

1 student from Out of State Schools (FL)

10 students from surrounding school districts

3-Poughkeepsie, 1-Middletown, 2-Hyde Park

1-Wappingers, 1-Wallkill, 1-Arlington, 1-Newburgh



**Highland Middle School  
Principal's Report  
June 13, 2013**

<b>Enrollment:</b>	<b>9/01/12</b>	<b>6/13/13</b>	<b>08/22/13</b>
<b>6<sup>th</sup> grade:</b>	<b>144</b>	<b>138</b>	<b>136</b>
<b>7<sup>th</sup> grade:</b>	<b>162</b>	<b>150</b>	<b>144</b>
<b>8<sup>th</sup> grade:</b>	<b>134</b>	<b>136</b>	<b>160</b>

**Calendar:**

<b>August 27</b>	<b>6<sup>th</sup> grade schedule pickup 10-12</b>
<b>August 29</b>	<b>7/8<sup>th</sup> grade schedule pickup 2-6</b>
<b>September 16</b>	<b>PTA meeting 6:30</b>
<b>September 19</b>	<b>Meet the teacher night 6:30</b>

**Staffing:** At this time, we are still working to hire a French teacher, a part time reading teacher, and a Guidance Counselor to be split between the middle and high school. We also have to hire a leave replacement for 6<sup>th</sup> grade social studies. The social studies teacher will be replacing Krista Hendrickson who is on maternity leave through the end of January. Although we interviewed two strong candidates for the French position, both turned down the job. Interviews for the guidance position are set for Monday and we have identified a candidate for the part time reading position, but have a certification issue to resolve. I have very high hopes for the candidate hired for the Spanish position. She demonstrated many strengths during the interview process.

**Conference:** I was able to attend the Building Learning Communities conference this summer in Boston. This was a very informative conference. Although there was not as much as I hoped on actually building professional learning communities, there was still much to take away from this opportunity. I attended quite a few sessions on technology and building global learners.

**2013-2014 School Year:** We are ready to go with our master schedule for the school year. For this upcoming school year, we have expanded our skills classes to include Co-Taught math and ELA classes. Last year these were only used in social studies and science. Throughout the summer, special education teachers and core areas teachers have been in the building planning together for these classes.

Our PBIS team has been in the building as well planning for the upcoming school year. They have outlined PBIS instruction for the first several weeks of school. Explicit instruction in expectations is vital part of PBIS. We will have our first PBIS assembly on the 13<sup>th</sup>.

I am meeting with Deb Kelly on Friday the 23<sup>rd</sup> of August to discuss modifications to our process and implementation of SLOs and local assessments. With one year under our belt, we will discuss some ideas to make this process more effective and less stressful.

Most of our math teachers and Meghan attended "Data Boot Camp" run through Ulster BOCES at the beginning of August. The idea was to use data to inform decisions about the direction of math instruction. Initial reports are that this was a successful endeavor. I will be meeting with the Math department before school starts and regularly throughout the school year to follow up on this and other issues.



# 2013 NYS Assessments Highland and Ulster County ELA and Math Results

## Math Results All 4 Levels

Grade	Percent Level 1			Percent Level 2			Percent Level 3			Percent Level 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta	HLD	Ulster	Delta	HLD	Ulster	Delta
3	30.6	38.3	-7.7	39.6	38.6	1	20.9	15.7	5.2	9	7.4	1.6
4	30.5	34.8	-4.3	39.8	39.7	0.1	22.7	19.6	3.1	14.8	5.9	8.9
5	52.2	48.6	3.6	22.1	31.5	-9.4	18.4	16.5	1.9	7.4	3.3	4.1
6	32.1	34.2	-2.1	50.4	44.5	5.9	13.9	15.9	-2	3.6	5.4	-1.8
7	46.7	44.2	2.5	42	36.3	5.7	10.7	16.1	-5.4	0.7	3.4	-2.7
8	41.4	40.6	0.8	44.5	42.5	2	10.9	14	-3.1	3.1	2.9	0.2

## Math Results Proficient vs. Not Proficient

Grade	Percent Levels 1 & 2			Percent Levels 3 & 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta
3	70.2	76.9	-6.7	29.9	23.1	6.8
4	70.3	74.5	-4.2	37.5	25.5	12
5	74.3	80.1	-5.8	25.8	19.8	6
6	82.5	78.7	3.8	17.5	21.3	-3.8
7	88.7	80.5	8.2	11.4	19.5	-8.1
8	85.9	83.1	2.8	14	16.9	-2.9



# 2013 NYS Assessments Highland and Ulster County ELA and Math Results

## Math Results Proficient vs. Not Proficient

Grade	Percent Levels 1 & 2			Percent Levels 3 & 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta
3	70.2	76.9	-6.7	29.9	23.1	6.8
4	70.3	74.5	-4.2	37.5	25.5	12
5	74.3	80.1	-5.8	25.8	19.8	6
6	82.5	78.7	3.8	17.5	21.3	-3.8
7	88.7	80.5	8.2	11.4	19.5	-8.1
8	85.9	83.1	2.8	14	16.9	-2.9

## ELA Results Proficient vs. Not Proficient

Grade	Percent Levels 1 & 2			Percent Levels 3 & 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta
3	68.6	72.2	-3.6	31.4	27.9	3.5
4	62.5	73.1	-10.6	37.5	26.9	10.6
5	71.5	73.2	-1.7	28.5	26.8	1.7
6	68.6	72.2	-3.6	31.3	27.8	3.5
7	76.9	71.2	5.7	23	28.8	-5.8
8	65.9	67	-1.1	34.1	33	1.1





# 2013 NYS Assessments Highland and Ulster County ELA and Math Results

## ELA Results All 4 Levels

Grade	Percent Level 1			Percent Level 2			Percent Level 3			Percent Level 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta	HLD	Ulster	Delta	HLD	Ulster	Delta
3	28.5	39.4	-10.9	40.1	32.8	7.3	26.3	23.7	2.6	5.1	4.2	0.9
4	27.3	32.6	-5.3	35.2	40.5	-5.3	22.7	19.1	3.6	14.8	7.8	7
5	32.8	36.1	-3.3	38.7	37.1	1.6	21.9	20.2	1.7	6.6	6.6	0
6	21.2	27.4	-6.2	47.4	44.8	2.6	20.4	17	3.4	10.9	10.8	0.1
7	32.7	35.8	-3.1	44.2	35.4	8.8	22.4	22.2	0.2	0.6	6.6	-6
8	25.2	27.8	-2.6	40.7	39.2	1.5	27.4	24.1	3.3	6.7	8.9	-2.2

## ELA Results Proficient vs. Not Proficient

Grade	Percent Levels 1 & 2			Percent Levels 3 & 4		
	HLD	Ulster	Delta	HLD	Ulster	Delta
3	68.6	72.2	-3.6	31.4	27.9	3.5
4	62.5	73.1	-10.6	37.5	26.9	10.6
5	71.5	73.2	-1.7	28.5	26.8	1.7
6	68.6	72.2	-3.6	31.3	27.8	3.5
7	76.9	71.2	5.7	23	28.8	-5.8
8	65.9	67	-1.1	34.1	33	1.1



# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528  
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

AUG 14 2013

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** August 14, 2013  
**RE:** **BUDGET TRANSFERS ~ 2012-13 school year**

*Louise M Lynch*

Please have the Board approve the budget transfer totaling \$439,741.78 at the next board meeting.

- Budget Transfer Numbers 9160                      \$        439,741.78

If you have any questions, let me know.



## Highland CSD 2012-13 Budget Transfer

Date: 6/30/2013

						For Accounting Use Only
Amount From	From (Budget Code)	Description	Amount To	To (Budget Code)	Description	Budget Transfer #
\$ 439,741.78	A9060-800-00-0000	Employee Health Insurance				9160
			\$ 394,406.00	A9010-800-00-0000	NYS Employees Retirement	9160
			\$ 32,870.58	A9020-800-00-0000	NYS Teachers Retirement	9160
			\$ 12,465.20	A9901-950-00-0000	Transfer to Special Aid (12 month IEP)	9160
\$439,741.78			\$439,741.78			

**Explanation:** ERS accrual to negate Amortized payment schedule yielding \$71K savings

Signature: \_\_\_\_\_ (Originator)  
Title: \_\_\_\_\_

**Recommend:** Approval ( ☒ )      Disapproval ( ☐ )

Remarks: \_\_\_\_\_

Signature: Louise M. Lynch Date: \_\_\_\_\_  
Title: School Business Administrator

**Recommend:** Approval ( )                      Disapproval ( )

Remarks: \_\_\_\_\_

Signature: *Suboralla & Loeb*  
Title: Superintendent of Schools  
Date: 08/14/13

**Date of Board Resolution**



# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528  
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** August 15, 2013  
**RE:** **BUDGET TRANSFERS ~ 2012-13 school year**

*Louise M Lynch*

Please have the Board approve the budget transfer totaling \$11,418 at the next board meeting.

- Budget Transfer Number 9076                      \$        11,418.00

If you have any questions, let me know.





## Highland CSD 2012-13 Budget Transfer

**Date:** 6/30/2013

						<b>For Accounting Use Only</b>
<b>Amount From</b>	<b>From (Budget Code)</b>	<b>Description</b>	<b>Amount To</b>	<b>To (Budget Code)</b>	<b>Description</b>	<b>Budget Transfer #</b>
\$ 11,418.00	A9060-800-00-0000	Employee Health Insurance				9176
			\$ 11,418.00	A2855-560-07-0000	NYS Employees Retirement	9176
\$11,418.00			\$11,418.00			

**Explanation:** Transfer of consumable materials to appropriate code.

Signature: \_\_\_\_\_ (Originator)  
Title: \_\_\_\_\_

**Recommend:** Approval ( ☒ )      Disapproval ( ☐ )

Remarks: \_\_\_\_\_

Signature: Louise M. Lynch Date: 8/15/13  
Title: School Business Administrator

**Recommend:** Approval ( )      Disapproval ( )

Remarks: \_\_\_\_\_

Signature: \_\_\_\_\_  
 Title: Superintendent of Schools  
 Date: \_\_\_\_\_

Date of Board Resolution



# HIGHLAND CENTRAL SCHOOL DISTRICT

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Business Office, 320 Pancake Hollow Road, Highland, New York 12528  
Phone: (845) 691-1008 ~ Fax: (845) 691-1003

**TO:** Deborah Haab, Superintendent of Schools  
**FROM:** Louise M. Lynch, School Business Administrator  
**DATE:** August 20, 2013  
**RE:** **BUDGET TRANSFERS ~ 2013-14 school year**

*Louise M. Lynch*

Please have the Board approve the budget transfer totaling \$37,965.00 at the next board meeting.

- Budget Transfer Numbers 1002                      \$        37,965.00

If you have any questions, let me know.



**Date:** 8/20/2013

\$37,965.00

\$37,965.00

**Explanation:** Transfer funds for Pearson iLit Software and server

**Signature:**

**Title:**

(Originator)

**Recommend:**

Approval ☒ ( )

Disapproval ( )

Remarks:

**Signature:**

**Title:**

Date:

**Recommend:**

Approval ( )

Disapproval ( )

Remarks:

Signature:

**Title:**

**Superintendent of Schools**

Date:

Date of Board Resolution



# iLit Implementation Proposal

## Highlands High School

**Quotation Summary**

**Quote Date** 7/15/2013  
**Quote Expires** 7/25/2013 (90 Days From Quote Date)  
**Quote Prepared For** Carol Potash  
**School District Name** Highlands  
**No. of Schools Quoted** 1

**Account Executive** Julie W. Martin  
**Office Phone No.** 718-930-9564  
**Fax No.** 845-622-3704  
**E-mail Address** Julie.Martin@pearson.com

**iLit Product Pricing Details**

**Type of Purchase** Please Select

**Total Classrooms** 1

Quantity	Item Description	Unit Cost	Extended Cost
<b>SOFTWARE</b>			
1	iLit Classroom Package for 60 students	\$ 37,965.00	\$ 37,965.00
<b>iLit Software and Server Package:</b> Package pricing includes iLit software, classroom server (one), implementation, data analysis, and initial year of Maintenance and Support. Also included is a one-day workshop on Implementation Essentials. Additional Professional Development is available. During the term of the Customer's subscription to Maintenance and Support, the Customer will also receive support (online and toll free) as well as access to any future enhancements or upgrades to those content offerings that have been licensed by the Customer.  Also included is access to MyPearsonTraining.com (MPT) and MyTrainingConnection.com (MTC) which provide online access to on-demand tutorials and interactive webinar sessions.  Customer is responsible for the purchase of iPad® devices from Apple (or other approved vendor) for student and teacher use. These devices will need to be provisioned with the iLit software, and connected to the classroom Mac® Mini included with your software purchase. This provisioning must be done by Pearson approved technicians, and may involve shipping the devices for this service. (shipping and handling has been included with the software purchase to cover this requirement) Warranty service for any hardware defect is the responsibility of Apple (or its approved vendor). Apple, Mac and iPad are trademarks of Apple Inc.			
<b>Software Subtotal</b>			\$ 37,965.00
<b>SERVICES</b>			
<b>Services Subtotal</b>			\$ -
<b>iLit Product Total</b>			\$ 37,965.00

**Please submit PO for \$37,965.00 to:**

Fax: (845) 622-3704  
 email: [Julie.Martin@pearson.com](mailto:Julie.Martin@pearson.com)

NCS Pearson  
 3075 W Ray Rd, Mail Stop 220  
 Chandler, AZ 85226  
 Phone: (888) 977-7900

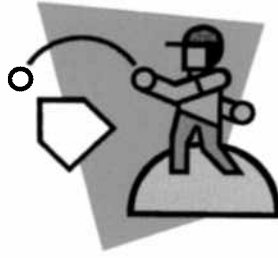
<b>TOTAL COST OF IMPLEMENTATION</b>	<b>\$ 37,965.00</b>
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This is a price quotation for customer's convenience only and not an offer to contract. All quotations are subject to review and final acceptance by a duly authorized representative of Pearson at its offices. Not responsible for typographical or other errors. Pearson's standard licensing terms and conditions will apply to any order.

All pricing in this quotation is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax-exempt, evidence of such tax exemption must be provided.







*On Sunday, August 25<sup>th</sup> at 3 pm, the Town of Lloyd Police Dept. will play against the Highland Fire Dept. in a “friendly” game of softball. They are raising money and collecting school supplies for our less fortunate students. Event will be held at Tony Williams Park. Cash donation or school supplies required to attend – barbeque to follow.*

*Hope you can make it!!*

